

CAREER OPPORTUNITIES AT DISTRICT & TEHSIL HEADQUARTER HOSPITALS

Primary & Secondary Healthcare Department, Government of the Punjab intends to revamp the Management Structure of following Tehsil & District Hospitals in Punjab for which the department invites the applications from qualified and experienced individuals domiciled in Punjab on contract basis (Non-Transferable):

1. DHQ Hospital Attock	Finance & Budget Officer (1) Audit Officer (1) Biomedical Engineer (1) Assistant Admin Officer (1) Data Entry Operator (4)	2. THQ Hospital, Hassan Abdal	Admin Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	3. Govt. Civil Hospital Multan (SS)	HR & Legal Officer (1) Logistic Officer (1) Assistant Admin Officer (1) Data Entry Operator (2)
4. DHQ Hospital Bahawalnagar	Admin Officer (1) IT & Statistical Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Audit Officer (1) Biomedical Engineer (1) Assistant Admin Officer (2) Data Entry Operator (3)	5. THQ Hospital, Haveli/Lakha	Admin Officer (1) IT & Statistical Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2)	6. THQ Hospital, 15-Hazari, Jhang	Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)
7. DHQ Hospital Bhakhar	Biomedical Engineer (1) Assistant Admin Officer (1) Data Entry Operator (3)	8. THQ Hospital, Jahanian	Finance & Budget Officer (1) Logistic Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	9. THQ Hospital, Ahmedpur Sial	Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
10. DHQ Hospital Chakwal	Admin Officer (1) Procurement Officer (1) Logistic Officer (1) Audit Officer (1) Assistant Admin Officer (1) Data Entry Operator (3)	11. THQ Hospital, Jalalpur Pirwala	Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	12. THQ Hospital, Aitpur	Admin Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (1) Data Entry Operator (2)
13. DHQ Hospital Chinot	HR & Legal Officer (1) Audit Officer (1) Finance & Budget Officer (1) Biomedical Engineer (1) Assistant Admin Officer (2) Data Entry Operator (2)	14. THQ Hospital, Jampur	IT & Statistical Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	15. THQ Hospital, Bhalwal	IT & Statistical Officer (1) Logistic Officer (1) Quality Assurance Officer (1)
16. DHQ Hospital City Okara	Admin Officer (1) Procurement Officer (1) Biomedical Engineer (1) Assistant Admin Officer (1)	17. THQ Hospital, Jand	Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	18. THQ Hospital, Bhera	Admin Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)
19. DHQ Hospital Hafizabad	Admin Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Quality Assurance Officer (1) Logistic Officer (1) Audit Officer (1) Assistant Admin Officer (2) Data Entry Operator (4)	20. THQ Hospital, Jaranwala	HR & Legal Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	21. THQ Hospital, Chakhumra	IT & Statistical Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)
22. DHQ Hospital Jehlum	Quality Assurance Officer (1) Assistant Admin Officer (1) Data Entry Operator (4)	23. THQ Hospital, Jatol	HR & Legal Officer (1) Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	24. THQ Hospital, Chao Salden Shah	IT & Statistical Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
25. DHQ Hospital Jhang	Logistic Officer (1) Biomedical Engineer (1) Assistant Admin Officer (1) Data Entry Operator (4)	26. THQ Hospital, Kabirwala	Admin Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	27. THQ Hospital, Choubara	Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
28. DHQ Hospital Khanewal	Biomedical Engineer (1) Data Entry Operator (3)	29. THQ Hospital, Kahuta	IT & Statistical Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	30. THQ Hospital, Chowk Azam	IT & Statistical Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
31. DHQ Hospital Khushab	Finance & Budget Officer (1) Biomedical Engineer (1) Assistant Admin Officer (2) Data Entry Operator (3)	32. THQ Hospital, Kallar Kahar	HR & Legal Officer (1) IT & Statistical Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	33. THQ Hospital, Chunian	Procurement Officer (1) Finance & Budget Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2)
34. DHQ Hospital Layyah	Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Biomedical Engineer (1) Assistant Admin Officer (2) Data Entry Operator (1)	35. THQ Hospital, Kallar Syedan	Admin Officer (1) HR & Legal Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	36. THQ Hospital, Daryakhan	Admin Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (1) Data Entry Operator (1)
37. DHQ Hospital Lodhran	Procurement Officer (1) Logistic Officer (1) Assistant Admin Officer (2) Data Entry Operator (3)	38. THQ Hospital, Kalarkot	HR & Legal Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	39. THQ Hospital, Depalpur	Procurement Officer (1) Logistic Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
40. DHQ Hospital M.B. Din	Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	41. THQ Hospital, Kamalia	Admin Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Assistant Admin Officer (1)	42. THQ Hospital, Dinga	Admin Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
43. DHQ Hospital Mianwali	Logistic Officer (1) Assistant Admin Officer (1) Data Entry Operator (4)	44. THQ Hospital, Karor Lal Esan	Admin Officer (1) HR & Legal Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	45. THQ Hospital, Duniyapur	IT & Statistical Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Data Entry Operator (2)
46. DHQ Hospital Muzaffargarh	Admin Officer (1) Finance & Budget Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	47. THQ Hospital, Kehror Pakca	Admin Officer (1) Finance & Budget Officer (1) Procurement Officer (1) HR & Legal Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	48. THQ Hospital, Fateh Jang	HR & Legal Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
49. DHQ Hospital Nankana Sahib	HR & Legal Officer (1) IT & Statistical Officer (1) Audit Officer (1) Logistic Officer (1) Assistant Admin Officer (1) Data Entry Operator (4)	50. THQ Hospital, Khairpur Tameerwalla	IT & Statistical Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2)	51. THQ Hospital, Ferozewala	HR & Legal Officer (1) Admin Officer (1) Procurement Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
52. DHQ Hospital Narwal	HR & Legal Officer (1) IT & Statistical Officer (1) Procurement Officer (1) Quality Assurance Officer (1) Audit Officer (1) Biomedical Engineer (1) Assistant Admin Officer (1) Data Entry Operator (3)	53. THQ Hospital, Khanpur	Admin Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2)	54. THQ Hospital, Fort Abbas	HR & Legal Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2)
55. DHQ Hospital Pakpattan	Biomedical Engineer (1) Assistant Admin Officer (1) Data Entry Operator (2)	56. THQ Hospital, Kharian	Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	57. THQ Hospital, Gujjar Khan	Finance & Budget Officer (1) Logistic Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
58. DHQ Hospital Rajanpur	Procurement Officer (1) Biomedical Engineer (1) Assistant Admin Officer (4) Data Entry Operator (2)	59. THQ Hospital, Khushab	IT & Statistical Officer (1) Admin Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	60. THQ Hospital, Haroon Abad	IT & Statistical Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2)
61. DHQ Hospital Sheikhupura	Procurement Officer (1) Biomedical Engineer (1) Audit Officer (1) Data Entry Operator (3) Assistant Admin Officer (1)	62. THQ Hospital, Kot Momin	HR & Legal Officer (1) Admin Officer (1) Finance & Budget Officer (1) Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	63. THQ Hospital, Hasilpur	Admin Officer (1) HR & Legal Officer (1) IT & Statistical Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2)
64. DHQ Hospital Okara South City	Finance & Budget Officer (1) Biomedical Engineer (1) Assistant Admin Officer (2) Data Entry Operator (3)	65. THQ Hospital, Kot Sultan	HR & Legal Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	66. THQ Hospital, Rojhan	Admin Officer (1) IT & Statistical Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
67. DHQ Hospital Toba Tek Singh	HR & Legal Officer (1) IT & Statistical Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Audit Officer (1) Assistant Admin Officer (2) Data Entry Operator (4)	68. THQ Hospital, Kotli Sattian	Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	69. THQ Hospital, Sadiqabad	Finance & Budget Officer (1) Logistic Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)
70. DHQ Hospital Vehari	IT & Statistical Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Quality Assurance Officer (1) Biomedical Engineer (1) Assistant Admin Officer (2)	71. THQ Hospital, Kunjeh, Gujrat	IT & Statistical Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	72. THQ Hospital, Salfarabad	IT & Statistical Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Assistant Admin Officer (2)
73. DHQ Hospital, Kasur	HR & Legal Officer (1) Admin Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Quality Assurance Officer (1) Audit Officer (1) Biomedical Engineer (1) Assistant Admin Officer (1) Data Entry Operator (1)	74. THQ Hospital, Lalian	Admin Officer (1) HR & Legal Officer (1) IT & Statistical Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	75. THQ Hospital, Sambrial	Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
76. THQ Hospital Ahmedpur East	HR & Legal Officer (1) Finance & Budget Officer (1) Data Entry Operator (1) Logistic Officer (1)	77. THQ Hospital, Liaquatpur	HR & Legal Officer (1) IT & Statistical Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	78. THQ Hospital, Sangla Hill	Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
79. THQ Hospital Arifwala	HR & Legal Officer (1) IT & Statistical Officer (1) Procurement Officer (1) Data Entry Operator (1)	80. THQ Hospital, Malis	HR & Legal Officer (1) IT & Statistical Officer (1) Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	81. THQ Hospital, Sara-E-Alamgir	IT & Statistical Officer (1) Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
82. THQ Hospital Burewala	HR & Legal Officer (1) Admin Officer (1) Logistic Officer (1) Assistant Admin Officer (1) Data Entry Operator (1)	83. THQ Hospital, Malakwal	IT & Statistical Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2)	84. THQ Hospital, Shaikot	Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)

85. THQ Hospital Chichawatni	Finance & Budget Officer (1) Logistic Officer (1)	86. THQ Hospital, Mankera	Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (1)	87. THQ Hospital, Shahpur	IT & Statistical Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)
88. THQ Hospital Christian	Procurement Officer (1) Logistic Officer (1) Data Entry Operator (1)	89. THQ Hospital, Minchinabad	Admin Officer (1) Finance & Budget Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	90. THQ Hospital, Shakargah	HR & Legal Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
91. THQ Hospital Daska	Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (1) Data Entry Operator (1)	92. THQ Hospital, Muridke	IT & Statistical Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	93. THQ Hospital, Sherapur Sharif	IT & Statistical Officer (1) Admin Officer (1) Logistic Officer (1) Assistant Admin Officer (1)
94. THQ Hospital Esa Khel	IT & Statistical Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	95. THQ Hospital, Murree	Admin Officer (1) Procurement Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (1) Data Entry Operator (2)	96. THQ Hospital, Shorkot	Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
97. THQ Hospital Gojra	HR & Legal Officer (1) Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (1) Data Entry Operator (2)	98. THQ Hospital, Noshehra/Vikran	Admin Officer (1) HR & Legal Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)	99. THQ Hospital, Sillanwali	HR & Legal Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)
100. THQ Hospital Hazro	Assistant Admin Officer (1) Data Entry Operator (2)	101. THQ Hospital, Pesarur	Admin Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	102. THQ Hospital, Sohawa	Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
103. THQ Hospital Kamoki	Admin Officer (1) Quality Assurance Officer (1) Data Entry Operator (2)	104. THQ Hospital, Pattoki	HR & Legal Officer (1) IT & Statistical Officer (1) Admin Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	105. THQ Hospital, Sumundri	Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (1) Data Entry Operator (2)
106. THQ Hospital Kot Adu	IT & Statistical Officer (1) Assistant Admin Officer (1)	107. THQ Hospital, Phalia	HR & Legal Officer (1) IT & Statistical Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2)	108. THQ Hospital, Talagang	Finance & Budget Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (1) Data Entry Operator (2)
109. THQ Hospital Mian Channu	Logistic Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	110. THQ Hospital, Pind Daden Khan	Admin Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	111. THQ Hospital, Tandlianwala	Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2)
112. THQ Hospital Noorpur Thal	HR & Legal Officer (1) Procurement Officer (1) Quality Assurance Officer (1) Data Entry Operator (1)	113. THQ Hospital, Pindi Bhattian	HR & Legal Officer (1) Finance & Budget Officer (1) Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	114. THQ Hospital, Taxila	HR & Legal Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Assistant Admin Officer (1) Data Entry Operator (2)
115. THQ Hospital Shujabad	IT & Statistical Officer (1) Assistant Admin Officer (1)	116. THQ Hospital, Pindi Gheb	HR & Legal Officer (1) Admin Officer (1) Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	117. THQ Hospital, Thal Hospital Layyah	Procurement Officer (1) Logistic Officer (1) Assistant Admin Officer (2)
118. THQ Hospital Taunsa	IT & Statistical Officer (1) Logistic Officer (1) Assistant Admin Officer (2)	119. THQ Hospital, Pipian	Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2)	120. THQ Hospital, Wazirabad	HR & Legal Officer (1) Finance & Budget Officer (1) Quality Assurance Officer (1) Logistic Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)
121. City Hospital Talagang	HR & Legal Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (2)	122. THQ Hospital, Yazman	IT & Statistical Officer (1) Admin Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (1) Data Entry Operator (1)	123. THQ Hospital, Renala Khurd	HR & Legal Officer (1) Admin Officer (1) Procurement Officer (1) Logistic Officer (1) Quality Assurance Officer (1) Assistant Admin Officer (2) Data Entry Operator (1)
124. THQ Hospital, Mian Meer	Procurement Officer (1) Finance & Budget Officer (1) Logistic Officer (1) Assistant Admin Officer (1) Data Entry Operator (2)				

The eligibility criteria and requisite qualification to apply for these posts is as under:

Sr. #	Name of the Post/Category	Qualification	Experiences & Skills	Age in Years
1.	Procurement Officer	Master's degree in Finance / MBA (Finance) / B.Sc. Engineering/ Pharm D/ Economics/ Statistics/ M.Com or equivalent from HEC recognized University	Minimum 1 Year post degree experience of Procurement	21-35
2.	Admin Officer	Master's degree in Economic Public Administration / Finance/ MBA Finance/ Administration/ Statistics/ Computer Science/ M.Com/ B.Sc. Engineering/ Pharm D or equivalent from HEC recognized University	Minimum 1 Year post degree relevant professional experience	21-35
3.	Human Resource & Legal Officer	Master's degree in (HR) / Public Administration/ MBA/ Management/ Administration/ LLB/ M.Com or equivalent from HEC recognized University	Minimum 1 Year post degree relevant professional experience	21-35
4.	IT/ Statistical Officer	Master's degree in Computer Science/ MCS/ BSCS (Hons)/ M.Sc. Statistics/ MBA/ M.Com/ B.Sc. Engineering or equivalent from HEC recognized University	Minimum 1 Year post degree experience of IT/ Data Analysis	21-35
5.	Finance & Budget Officer	Master's degree in Finance / MBA (Finance)/ M.Com/ CA Inter/ ACCA or equivalent from HEC recognized University or officer from Treasury Service/ Subordinate Accounts Service	Minimum 1 Year post degree experience of Finance, Accounts & Budget.	21-35
6.	Data Entry Operator (DEO)	B.A/ B.Sc./ B.Com/ BCS or equivalent from HEC recognized University. In case of B.A/ B.Com candidate must have 6 Months Computer Course/ Diploma	Proficient in MS Word/ MS Excel/ MS Power Point. Candidate must have typing speed of minimum 30 WPM.	21-30
7.	Logistic Officer	M.Sc. Supply Chain Management/ MBA or Equivalent.	Minimum 1-Year experience in Supply Chain, logistics, fleet, warehousing and inventory management, clearing and forwarding.	21-35
8.	Quality Assurance Officer	Masters in Total Quality Management / Masters in Public Health/ Masters in Health Administration/ Masters in Hospital Management / Masters in Biochemistry / Biotechnology / Molecular Biology / Microbiology from an HEC recognized University or equivalent. OR 16 years education along with Post graduate diploma in Total Quality Management/ Post graduate diploma in Health Safety and Environmental Management System / Post graduate diploma in Healthcare and Hospital Management / Quality Assurance or equivalent.	Minimum 1 Year post degree relevant professional experience.	21-35
9.	Assistant Admin Officer	Master in social sciences / Public Administration / MBA/ ACMA/ ACCA/ Statistics/ Computer Science/ M.Com (Pharm D or equivalent).	Relevant experience will be preferred.	21-35
10.	Biomedical Engineer	BSc Bio-Medical Engineering / BSc Electrical Engineering / BSc Electronics or equivalent from HEC recognized University.	Minimum 1-year post degree relevant experience.	21-35
11.	Audit Officer	Masters' degree in Finance/ MBA Finance / Chartered Accountant / ACCA / M.Com or equivalent from HEC recognized University.	Minimum 1 year post degree experience of Audit	21-35

General Terms and Conditions

- The above positions are being offered on Contract basis, extendable (subject to satisfactory performance) under the Contract Appointment Policy 2004 (amended till date) of the Government of the Punjab and extension of PC-1.
- Age relaxation will be applicable as per government policy.
- Special Persons shall attach proof of registration from Social Welfare Department along with Disability Certificate.
- Transgender are encouraged to apply.
- Candidates having domicile of Punjab shall only be eligible to apply.
- These vacancies are post specific and non-transferable.
- No TA/DA will be admissible to the candidates for test/interview.
- Candidates already working in Government/Semi Government/Autonomous Bodies should apply through proper channel.
- The age and experience of the candidate will be calculated on the last date of submission of application.
- Submission of fake documents or concealment of any fact will lead to dis-qualification of the candidate at any stage of recruitment process or during service.
- Only the degree issued by the university/institute recognized by the HEC or reputed foreign university with HEC equivalence, will be considered. The degree program must be HEC recognized on or before closing date of the advertisement.
- Only short-listed candidates will be called for interview. The date & time of interview will be communicated through email/SMS by the concerned department.
- Complete original documents along with a set of attested photocopies will be provided by the applicant at the time of interview. Candidates will bring all the degrees attested by HEC at the time of interview, otherwise, he/she would not be allowed to appear in interview.
- Number of vacancies can be increased/decreased at any time without any notice.
- The Department reserves the right to reject any or all applications, or cancel the whole recruitment process at any stage without assigning any reasons.
- Final Terms & Conditions of appointment shall be settled at the actual date of appointment.
- Decisions of Department on all matters concerning recruitment, including eligibility/short listing/selection criteria shall be final.
- One Individual Candidate is eligible to apply for ten (10) stations for any category (Admin Officer, Audit Officer, HR & Legal Officer etc.) of his/her own choice.
- In case a candidate wishes to apply for more than one category, he/she must have to submit separate application form for each category.
- Candidate shall apply online by visiting National Testing Service (NTS) website (www.nts.org.pk)
- Candidates shall submit duly filled in Application form (online), along with deposit slip of prescribed fee in favor of National Testing Service. Copy of CNIC and two recent passport size photographs along with all relevant documents (educational and experience certificates) are to be sent directly to NTS through courier on the address mentioned on Application Form.
- Test fee shall be paid through 1 Link 1 Bill Participating Banks/ATM/Internet Banking/Mobile Banking/Easy Paisa/Jazz Cash/TCS Express Counters using 20 Digits Invoice numbers generated in your fee slip. Only 1 bill invoice payment will be accepted.
- Incomplete applications or applications received after due date or closing of office hours on the last date for submission of application will not be entertained.
- Application completed in all respect must reach NTS till 20.05.2023.
- The date of written test shall be communicated to the eligible/shortlisted candidates only through NTS. Candidates are advised to keep on visiting NTS website for updates.
- Roll No. Slip shall be uploaded on NTS website before the test.
- Candidates shall have at least 50% marks in NTS to pass the test. However, shortlisting for interview will be done as per criteria defined by the Department.
- Advertisement can also be downloaded from the website of Project Management Unit * <http://www.pmuhealth.gov.pk> *